



REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES - FIRM SELECTION)

INDIA

National Rural Economic Transformation Project (NRETP)

Assignment Title: **Hiring an agency for Process Monitoring of BRLPS under NRETP**

Reference No. : BRLPS/Proj-M&E/1772/20

The Ministry of Rural Development with the support of the World Bank has proposed “National Rural Economic Transformation Project (NRETP)” with a total outlay of USD 500 million for a period of 5 years. The focus of the project and the proposed activities are geared towards promotion of higher order interventions. For instance, resources under Community Investment Support will not be used for generic RF/ CIF, but for providing capitalization support to Producer Company/ Producer Groups, Individual/ Collective enterprises etc. There is a need for responsive and adaptive monitoring systems to support the project management team and other stakeholders in developing understanding on how and through what processes inputs get converted into outputs; what issues are critical in that conversion process and what action is necessary to increase the effectiveness of the project interventions.

In pursuance to this, BRLPS intends to hire an Agency for “**Process Monitoring of BRLPS under NRETP**”. The Agency or the association of agencies will submit proposal in the closed envelope which will bear the name of the assignment for which EOI is being submitted.

The broad scope of work will be to:

- The Agency should work as third eye and ear of the project which could also capture some inconvenient facts and truth which regular monitoring might not be able to capture.
- Captures the qualitative changes and processes taking place at Model CLFs, Business Correspondents intervention and Non-Farm enterprises throughout the project support.
- Serves as feedback mechanism from the communities on how to do things better.
- Captures assessment of hard-to-measure shifts in community attitudes, thinking and income generating practices.
- Cross check whether standard processes and procedures defined for specific intervention is adhered.

The main assignment will be for a period of 02 years, which is subject to extension and is open for both individual firm as well as association of agencies. Interested agencies/association of agencies* must provide the information's substantiating that they are qualified to perform the services including- organizational profile/brochures, structure of the firm/organization, Name, address (Local & Nodal), facsimile number and email/website link of the Agency. Following are the eligibility criteria:

- a. Detailed descriptions of similar assignments carried out by Agency in last three years.
- b. Availability of appropriate Professional team with high level of competencies to handle tasks & responsibilities.
- c. Detailed description in the capacity building (only more than 200 persons training to be mentioned)
- d. Intended Agency should have Annual Average Turnover of Rs 08 Crore or more in the last three financial years. Audited financial statements of the last three years should be attached.

A Consultant will be selected in accordance with the QCBS method set out in The World Bank Consultant Guidelines. Further information can be obtained at the address below during office hours from 10.00 AM to 05.00 PM.

Expressions of interest for providing consultancy services should be delivered in sealed envelope clearly marked “**Expressions of Interest**” “**Process Monitoring of BRLPS under NRETP**” along with a soft copy (MS word format only) in a CD/DVD/Pen Drive along with all necessary supporting documents to the address below in person within 21 days from the date of advertisement in newspaper on or before 16:00 Hrs.

Bihar Rural Livelihoods Promotion Society

Attn: Chief Executive Officer-cum-Mission Director
3rd Floor, Annexe-II, Vidyut Bhawan, Bailey Road,
Patna – 800 021, Bihar, India
Tel: 91-612-2504980;
E-mail: proc.sp@brlps.in

Note: The agency selected for **Process Monitoring of BRLPS under BTDP is not eligible for this assignment.*

Chief Executive Officer

Tabular format for Short listing

SN	Particular				Maximum Shortlisting Score
1.	Brief profile of the Agency <i>(supporting document should be attached)</i>				NA
2.	Similar Assignments - Details to be furnished here for marking purpose. <i>(supporting document should be attached).</i>				60
a.	1-2 assignments completed successfully		10 Numbers		
b.	3-4 assignments completed successfully		30 Numbers		
c.	5-6 assignments completed successfully		50 Numbers		
d.	More than 6 assignment completed successfully		60 Numbers		
SN	Name of assignment	Name of Client	Cost of assignment (Rs.)	Period of assignment	Subject
a.					
b.					
c.					
d.					
e.					
f.					
g.					
h.					
3.	Average Annual Turnover (AAT)		Years	Amount (Rs)	15
	Intended Agency should have Minimum Annual Average Turnover of Rs 08 Cr. or more during the last three financial years (2018-19, 2017-18 & 2016-17). <i>Audited financial statements of the above three years should be attached.</i>		2016-17		
			2017-18		
			2018-19		
	a) 08 Cr.- 10 Cr. - 10 Numbers		Average		
	b) Above 10 Cr. - 15 Numbers		Total		
4.	Total Manpower strength of the agency.		Nos		10
	a) 25-50 Manpower - 05 Numbers				
	b) Above 50 Manpower - 10 Numbers				
	<i>(Attached list of employees with undertaking).</i>				
	Number of Key professional with the agency.		Nos		
	<i>(Attached list of key professionals with undertaking).</i>				
5.	No of Person Trained in a single assignment (only more than 200 persons training to be mentioned) <i>(supporting document should be attached)</i>		Nos		15
6.	Address of Head & local office with phone & e-mail id.				NA
Total					100

Short listing will be made on above Information only. Attach supporting documents with this format.

- **Similar means:** Experience in Process/ concurrent monitoring/research/large scale HH survey.
- **Association of Agencies:** The Association of Agencies who have a joint venture or a sub consultancy agreement to complement their respective area of expertise ,strengthen the technical responsiveness of their proposal and make available pool of experts.

Signature of Authorized Representative

Seal of the Agency